

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
JUNE 17, 2014

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, June 17, 2014, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:00 p.m. by David Bufalini, Board President.

Prayer and flag salute was led by Anna Segner. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Lesia Dobo (7:05 arrival)
Tony Guy
Rob Harmotto
Daniel Santia
Anna Segner
Jeffrey Winkle

Members Absent:
John Bowden
Lori McKittrick

Also in attendance were: Dr. Charles M. Reina, Superintendent; Frank Paganie, on behalf of John Salopek, Solicitor; Johannah M. Robb, Business Administrator; Nancy Barber, Secretary; Michael Allison and Korri Kane, Principals; Judy Mihok, Director of Curriculum and Instruction; visitors.

Mr. Allison gave a presentation on Keystone Exams and graduation requirements. He explained that new graduation requirements must be implemented by September 1, 2014, which will impact the Class of 2017. Keystone Exams are end-of-course assessments designed to evaluate proficiency in academic content. Courses affected include, Algebra I, Literature and Biology.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPEd ITEMS

MOTION #1

By Lesia Dobo, seconded by Anna Segner, to approve items (1) and (2) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the May 27, 2014 business meeting minutes as presented.
2. Recommendation to approve the June 10, 2014 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Jeff Winkle, seconded by Rob Harmotto, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of May 2014, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of May 2014, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of May 2014, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

No visitors wished to address the Board.

EXECUTIVE SESSION

At 7:40 p.m., Mr. Bufalini announced that an Executive Session would be held to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 8:30 p.m.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Lesia Dobo, Co-Chair

MOTION #3

By Lesia Dobo seconded by Anna Segner to remove the following two items from the agenda. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Rescind Beaver County Career and Technical Center Joint School Board Resolution Amending the Articles of Agreement.
2. Revised Beaver County Career and Technology Center Joint School Board Resolution addressing a process creating new Articles of Agreement.

APPROVAL OF GROUPED ITEMS

MOTION #4

By Lesia Dobo, seconded by Daniel Santia, to approve items 1 through 6 in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Adoption of Accelerated Math 7, Pearson Publishers, copyright 2013, as the mathematics textbook effective the 2014-2015 School Year, grade 7. Approximate cost for purchase is \$17,367.26.
2. Adoption of PH Common Core Geometry, Pearson Publishers, copyright 2015, as the mathematics textbook for Accelerated Geometry effective the 2014-2015 School Year. Approximate cost for purchase is \$12,698.21.
3. Adoption of Calculus: Graphical, Numerical, & Algebraic (AP edition), Pearson Publishers, copyright 2012, as the mathematics textbook for Calculus effective the 2014-2015 School Year. Approximate cost for purchase is \$6,105.94.
4. Adoption of Larson Algebra 2, Houghton Mifflin Harcourt Publishers, copyright 2011, as the mathematics textbook for Algebra 2 effective the 2014-2015 School Year. Approximate cost for purchase is \$17,357.89.
5. Adoption of Microsoft Office 2013: Illustrated Introductory, First Course, Cengage Learning Publishers, copyright 2014, as the textbook for Word/PowerPoint Computer Applications 1 effective the 2014-2015 School Year. Approximate cost for purchase is \$4,389.
6. Adoption of Microsoft Office 2013: Illustrated, Second Course, Cengage Learning Publishers, copyright 2014 as the textbook for Excel/Access Computer

Applications 2 effective the 2014-2015 School Year. Approximate cost for purchase is \$4,609.

MOTION #5

By Lesia Dobo, seconded by Rob Harmotto, to approve the Agreement with Northwest Evaluation Association to provide benchmark assessments in reading and math for grades kindergarten through 6 at a cost of \$18,525. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Lesia Dobo, seconded by Rob Harmotto, to approve the Consulting Services Agreement with FAB Reporting Solutions LLC in the amount of \$18,000, effective September 5, 2014 through August 31, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Lesia Dobo, seconded by Daniel Santia, to approve the request from Kit Keiper to co-host the Beaver County Concert Band Festival, November 5 and 6, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #8

By Lesia Dobo, seconded by Anna Segner, to approve the request from Kit Keiper, on behalf of Sarah Walker and Megan Welsh, to host the first Hopewell Marching Band Festival, September 13, 2014. Miss Walker and Miss Welsh propose this as their senior project. Proceeds will benefit Hopewell Band Boosters. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #9

By Lesia Dobo, seconded by Tony Guy, to approve the Agreement with the Community College of Beaver County to offer a College in High School program. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #10

By Lesia Dobo, seconded by Jeff Winkle, to approve Blood lipid screening, conducted by the Beaver County Cancer & Heart Association, for 7th and 8th grade students on March 25, 2015. Cost of the test for students will be \$5. Further, District to provide breakfast to all students participating in said program. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #11

By Lesia Dobo, seconded by Anna Segner, to approve the request from Mr. Katkich to approve the agreement with Herff-Jones to print the Junior High Yearbook for the 2014-2015 school year. All costs are covered by the sale of the yearbook. There is no cost to the District MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Athletics by Tony Guy

MOTION #12

By Tony Guy, seconded by Lesia Dobo, to approve the Endorsement Agreement with 5 Star Sports Calendar LLC. MOTION carried by an affirmative vote of all Directors in attendance.

MOTION #13

By Tony Guy, seconded by Anna Segner, to approve the Licensing Agreement between the District and Pel Industries, Inc. for the production and sale of licensed merchandise. MOTION carried by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Anna Segner, Chair

APPROVAL OF GROUPED ITEMS

MOTION #14

By Anna Segner, seconded by Daniel Santia, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Request from Erin Grow to conduct the Andy Brunette Youth Tennis Camp, August 6 through 8, 2014 from 9:00 a.m. through 12:00 p.m.
2. Request from Laura Vogel to hold a Donkey Basketball game on November 12, 2014 as a fundraiser for her senior project. Proceeds will benefit the Make A Wish Foundation.

MOTION #15

By Anna Segner, seconded by Rob Harmotto, to approve the summer pool schedule. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #16

By Anna Segner, seconded by Lesia Dobo, to approve the request from Kerry Sabo to renovate the blue concession/storage building at the Junior High School, using booster group funds. Approval is conditioned upon receiving scope of work, timeline, insurance certificates and process for payment. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Jeff Winkle, Co-Chair

APPROVAL OF GROUPED ITEMS

MOTION #17

By Jeff Winkle, seconded by Daniel Santia, to approve items (1) through (3) and to ratify item (4) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$277,418.22.
2. Cafeteria Fund payments in the amount of \$91,742.00
3. Capital Reserve Fund payments in the amount of \$39,960.00
4. General Fund payments in the amount of \$1,880,656.47

Mrs. Robb explained that budget figures had been updated since the Work Meeting on June 10, 2014.

MOTION #18

By Jeff Winkle, seconded by Rob Harmotto, to approve Resolution #3-2014, a Resolution providing for adoption of the Final General Fund budget for the 2014-2015 Fiscal Year, which projects revenues of \$35,219,556 and appropriations of \$36,209,987. The difference of \$990,431 will come from the Fund Balance. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #19

By Jeff Winkle, seconded by Tony Guy, to approve Resolution #4-2014, a Resolution levying a tax during the 2014-2015 School Fiscal Year upon real estate within the territorial limits of the School District and fixing the rate thereof at 68.5 mills. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #20

By Jeff Winkle, seconded by Lesia Dobo, to approve items (1) through (8) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. Resolution #5-2014, a Resolution requesting the Chief County Assessor to direct the inspection and reassessment of all taxable property within the territorial limits of the School District to which major improvements were made after September 1, 2013, and not included in the tax duplicate certified to the Treasurer of the School District for the School Fiscal Year beginning July 1, 2014 and ending June 30, 2015.
2. Resolution #6-2014, a Resolution authorizing rates of discounts and penalties on real estate taxes for the 2014-2015 School Fiscal Year.
3. Resolution #7-2014, a Resolution providing for the installment payment of real estate taxes during the School Fiscal Year 2014-2015.
4. Resolution #8-2014, a Resolution reenacting for the 2014-2015 School Fiscal Year the tax upon transfers of real estate situated within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
5. Resolution #9-2014, a Resolution reenacting for the 2015 Calendar Year the tax upon salaries, wages, commissions, compensations, net profits, and other earned income of residents, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
6. Resolution #10-2014, a Resolution reenacting for the 2014-2015 School Fiscal Year the tax upon natural persons engaging in an occupation within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
7. Resolution #11-2014, a Resolution reenacting for the 2014-2015 School Fiscal Year the mercantile tax upon the gross receipts of wholesale and retail business activity performed or rendered within the territorial limits of the School District, the same heretofore imposed pursuant to the authority contained in the Local Tax Enabling Act.
8. Resolution #12-2014, a Resolution authorizing the Homestead and Farmstead Exclusion real estate assessment reductions for the Hopewell Area School District's Fiscal Year beginning July 1, 2014, under the provisions of the Taxpayer Relief Act (Act 1 of 2006).

MOTION #21

By Jeff Winkle, seconded by Lesia Dobo, to approve the Master Service Agreement between Highmark and the Hopewell Area School District for the administration of the Health Savings Account, effective July 1, 2014 through June 30, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #22

By Jeff Winkle, seconded by Anna Segner, to approve the Service Agreement Reinstatement between the District and The Omni Group, administrators of the District's 403(b)/457(b) plans, effective July 1, 2014 through June 30, 2015. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative by Jeff Winkle, Chair

MOTION #23

MOTION by Jeff Winkle, seconded by Daniel Santia, to approve the following Board policies. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

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| a. | 102 | Academic Standards |
| b. | 105 | Curriculum |
| c. | 105.1 | Review of Instructional Materials by Parents/Guardians and Students |
| d. | 106 | Guides for Planned Instruction |
| e. | 107 | Adoption of Planned Instruction |
| f. | 108 | Adoption of Textbooks |
| g. | 109 | Resource Materials |
| h. | 119 | Current Events |
| i. | 121 | Field Trips |
| j. | 124 | Alternative Instruction Courses |
| k. | 140 | Charter Schools |
| l. | 203.1 | HIV Infection |
| m. | 235 | Student Rights and Responsibilities |
| n. | 235.1 | Surveys |
| o. | 246 | Student Wellness |
| p. | 804 | School Day |
| q. | 810.2 | Transportation – Video/Audio Recording |

Personnel by Rob Harmotto, Chair

MOTION #24

By Rob Harmotto, seconded by Anna Segner, to approve the employment of Erin Hoyne-Kovacevic as a 1st grade teacher at Margaret Ross Elementary School, Step 1 Masters, effective August 19, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #25

By Rob Harmotto, seconded by Lesia Dobo, to approve the employment of Monique Urick as a 2nd grade teacher at Independence Elementary School, Step 1 Bachelors, effective August 19, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #26

By Rob Harmotto, seconded by Daniel Santia, to approve the resignation for retirement of Margaret Turkovich, business education teacher at Hopewell High School, effective June 10, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #27

By Rob Harmotto, seconded by Anna Segner to approve the Act 93 Agreement, effective July 1, 2014 through June 30, 2018. MOTION carried by an affirmative vote of all Directors in attendance, with the exception of Mr. Winkle, who voted No.

MOTION #28

By Rob Harmotto, seconded by Daniel Santia to approve the increase of \$5,000 to annual salary set as of July 1, 2014 for Korri Kane, Elementary School Principal. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #29

By Rob Harmotto, seconded by Anna Segner to approve the increase of \$2,000 to annual salary set as of July 1, 2014 for Kellee Oliver, School Psychologist. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #30

By Rob Harmotto, seconded by Daniel Santia, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Elimination of the position of guidance counselor at Independence Elementary School, effective June 30, 2014.
2. Establishment of the position of guidance counselor at Independence and Margaret Ross Elementary Schools, effective July 1, 2014.

MOTION #31

By Rob Harmotto, seconded by Tony Guy, to approve the employment of Adam Thomas as a full time computer technician at a salary of \$31,000 with benefits, effective July 1, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #32

By Rob Harmotto, seconded by Anna Segner, to approve items 1 and 2, as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Fall and winter coaches and salaries.
2. 2014-2015 recreation program.

MOTION #33

By Rob Harmotto, seconded by Jeff Winkle, to approve the resignation for retirement of Susan Todd, technology teacher at Hopewell Junior High School, effective June 9, 2014. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #34

By Rob Harmotto, seconded by Jeff Winkle, to approve the resignation of Karin Tranelli as co-sponsor of the Public Address and Office Worker clubs at Hopewell Junior High School. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Superintendent's Report

Dr. Reina spoke of the following items in his Superintendent's Report.

1. He thanked each of the retirees for their service to the District and wished them well in all their future endeavors.
2. The next meeting is July 22. He wished everyone a happy summer and hoped everyone was energized to start the new school year.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

July 22, 2014 – 7:00 p.m. Regular Business Meeting, Central Administration

EXECUTIVE SESSION

At this point in the meeting, Mr. Bufalini announced that an Executive Session would be held following the meeting to discuss personnel matters. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended.

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Rob Harmotto, seconded by Lesia Dobo, that the meeting be adjourned.
MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:55 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary